



# Minutes

# Pipestone County EDA Board Meeting

Thursday, September 13, 2007  
6:30 PM  
Holland City Hall

**Meeting called by:** Jerry Remund  
**Type of meeting:** Monthly Board Meeting  
**Note taker:** Melissa Wait

**Attendees:** Jim Achterhoff, Jolene Erickson, Pat Kirby, Don Mitchell, Les Nath, Jerry Remund, Marvin Tinklenberg, Melissa Wait, and John Wagner  
**Please bring:** Agenda, Minutes and Financial Statement

## Agenda topics

Review/Approval of Agenda Jerry Remund

Discussion:

Conclusions: A motion was made by Marvin Tinklenberg and seconded by Les Nath to accept the agenda. Motion carried.

Action items:	Person responsible:	Deadline:

Review/Approval Minutes Jerry Remund

Discussion:

Conclusions: A motion was made by Les Nath and seconded by Don Mitchell to accept the minutes.

Motioned carried.

Action items:	Person responsible:	Deadline:

Review Financial Statement		Melissa Wait	
Discussion:			
Bill that came in after Executive meeting – Frontier \$126.32, Visa (to be paid upon receipt)			
Conclusions: A motion was made by Pat Kirby and seconded by Jim Achterhoff to accept the financial statement and pay the Frontier bill. Motion carried.			
Action items:	Person responsible:	Deadline:	
Business Groups		John Wagner	
Discussion:			
Received responses back from Jasper and Edgerton. Jasper is interested in the project. Edgerton was not inclined to create a new business group because they already have a city EDA and a chamber of commerce and would like to see John work with these 2 organizations instead of starting another one.			
Conclusions: John will work to put together a meeting in Jasper and will attend the next Edgerton Chamber meeting.			
Action items:	Person responsible:	Deadline:	
Director's Report		John Wagner	
Discussion: There was no more information about the Board of County Commissioners for an increase of the \$16,440 amount.			
<ul style="list-style-type: none"> <li>- It was discussed about working with the City of Pipestone on water and sewer for the Microtel Hotel.</li> <li>- The Board asked John to contact Gary Ploeger (approximately 10 acres) and Mrs. Bob Kramer about possibly selling some of their property for the hotel. There are concerns on zoning and John will contact Kyle Krier about it. A special meeting will be called if needed about county subsidizing the project.</li> </ul>			
Conclusions: A motion was made by Marvin Tinklenberg and seconded by Don Mitchell to have John and Jeannie attend the DEED Conference in Brooklyn Park with 2 nights of hotel expense on September 25-27.			
Action items:	Person responsible:	Deadline:	

Permanent EDA Office

John Wagner

Discussion:

Bids are as follows: Dan's Signs - \$833.51 plain sign, \$1,722.08 illuminated sign

	Door Replacement	Ramp/Step	West Side Drainage	West Side Replaced
Jandl Construction	\$ 547.75			
Skyberg Construction	\$ 400.00	\$1,276.00	\$ 200.00	\$2,640.00
John's Construction		\$1,640.00	\$ 225.00	\$2,640.00
SW Concrete/Carstensen Const.		\$2,292.00	\$ 300.00	\$4,590.00
Rodman Welding		\$1,440.00 for railings		

Final closing costs on building: \$22,146 were the estimated closing costs for everything.

A loan for \$25,500 with \$5,500 down for 15 years would approximately run \$191.13/month.

Conclusions: The Board decided to keep the office in the People's State Bank in Jasper. Maybe to consider moving into the west of the building. We will not purchase the Wall Street Building at this time, unless the person in Luverne is interested in co-purchasing this piece of land with the PCEDA. John is to contact Real Estate Retrievers to see if this is a possibility.

Action items:

Person responsible:

Deadline:

Unfinished Business

Floor

Discussion: We are to talk to the Pipestone City EDA and ask if they would reconsider continuing being a member of the PCEDA and give their membership of \$16,440.

Conclusions:

Action items:

Person responsible:

Deadline:

Other Business

Floor

Discussion:

None

Conclusions:

Action items:

Person responsible:

Deadline:

Director's Position		Floor
Discussion:		
Board will be asked to review/evaluate current director's position. John Wagner will be excused from this discussion to allow the board to freely discuss and assess performance evaluation and whether to consider hiring of a full-time Director to work 40+ hours/week.		
Conclusions: John's evaluation was tabled to be done at October's meeting. The evaluation was taken home by the board members and to be brought to the next meeting completed.		
John will stay on as the Pipestone County EDA Director at the part-time capacity as he has. The board will not make this position full-time at this time and expressed no interest in replacing the director.		
Action items:	Person responsible:	Deadline:
Adjournment		Floor
Discussion:		
Conclusions: A motion was made to adjourn the meeting. The meeting was adjourned at 8:17 PM.		
Action items:	Person responsible:	Deadline:
<b>Special notes:</b>		